

Universal Infant Free School Meals

How you can help your school and your child

Don't let them miss out on Pupil Premium

From September 2014 ALL infant children, those in reception, year 1 and Year 2, will be entitled to free school meals. However, if your child would have been entitled to free school meals under the old system, because you are receiving qualifying benefits, the government will give your school a **Pupil Premium of £1,300**. But for the school and your child to benefit from this money we need to know that you are receiving a qualifying benefit. If you are, please let us know by completing the form below.

- For your child's school to receive the Pupil Premium you must be in receipt of one of the benefits listed below.
- Use this form if your child **attends school within Wiltshire, on a full-time basis**. If you live in Wiltshire, but your child attends a school in another Local Authority area (e.g. Somerset, Hampshire or Swindon), you should apply via that Local Authority.
- We are now able to check entitlement via a secure government website, which links to your benefit providers. However, if the eligibility checking service (ECS) has not been able to verify your entitlement, we will then need to contact you to ask for evidence to show you are currently in receipt of one of the eligible benefits.

I confirm that I am currently in receipt of one, or more, of the benefits below. Please tick the box(es) to indicate which benefit(s) you are currently in receipt of. Without this information we cannot process this claim.

<input type="checkbox"/>	Income Support
<input type="checkbox"/>	income-based Job Seekers Allowance (NOT contribution based JSA)
<input type="checkbox"/>	income-related Employment and Support Allowance (NOT contribution based ESA)
<input type="checkbox"/>	support under Part VI of the Immigration and Asylum Act 1999 - National Asylum Seekers Support (NASS)
<input type="checkbox"/>	the guarantee element of State Pension Credit
<input type="checkbox"/>	Child Tax Credit (you must NOT be entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190 (April 2012))
<input type="checkbox"/>	Working Tax Credit 'run-on' - the payment you receive for a further four weeks after you stop qualifying for Working Tax Credit

If you currently receive Working Tax Credit (other than the 'run-on') you are not eligible to claim.

Please turn over

Your Details: (Parent/Carer) please complete **all sections** as clearly as possible

Mr/Mrs/Miss/Ms									
Legal First Name									
Legal Surname*									
Address							Post Code		
Date of Birth*				Telephone Number					
				Mobile Number					
National Insurance Number or NASS Number* (this can be found on your benefit letter or tax credit notice)									

*** We cannot process your application without these**

Please complete details below for **ALL Infant children** that you wish to claim for in respect of Pupil Premium (they may go to different Wiltshire schools).

Legal First Name	Legal Surname	Date of Birth	Male or Female	School Attended	Your relationship to the child

I sign to certify that the information I have given is correct and I understand it is fraudulent to give false information.

I agree that you will use the information provided to assess the eligibility of my child's school to receive Pupil Premium in respect of my child. I understand this information may be shared with organisations you work with to provide services to me.

Signed.....**Date**.....

The completed form can be returned to your child's school. They will forward it to us on your behalf. If you prefer, you can send it direct to:

- Free School Meals, Children's Services, Wiltshire Council, County Hall,
Trowbridge, Wiltshire BA14 8JN
- (Tel) 01225 713780
- (Fax) 01225 713812
- (Email) fsm@wiltshire.gov.uk
- (Web) www.wiltshire.gov.uk/freeschoolmeals