



School governing bodies are now encouraged to produce an annual statement for parents and all other stakeholders connected to their school. Whilst this is not yet a statutory requirement, it is considered to be good practice and provides some insight into the role of the Governing Body.

This report is the first Annual Report produced by The Governing Body of The Kennet Valley Church of England (VA) Primary School. It sets out the key actions of the board in the 2014/15 academic year and charts their impact on the school. It also explains the remit of the Full Governing Board and its Committees, and shows the attendance record of governors in Appendix I.

I. IMPACT REPORT

The Board of Governors has three core functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding the Head Teacher to account for the educational performance of the school and its pupils
- Overseeing the financial performance of the school and making sure its money is well spent

i. Vision, ethos and strategy

Our Vision and Values statement is on the school website. We are committed to making sure that Kennet Valley School provides the very best standard of education for all of its pupils and leads the way among our local cluster of schools. We promise to ensure all children fulfil and exceed their potential and expect behaviour and attendance standards to be high.

The school's ethos is being shaped by our core values as a Church of England school. Our Christian ethos is at the centre of helping pupils to learn the values that will support them as they grow. We have a governor with responsibility for spiritual education and the local rector is an ex officio member of our governing body.

The Governing Body work with the Head Teacher on the strategic plan for the school and help to ensure consistent teaching quality, monitoring progress against targets with the Head Teacher regularly assessing teaching quality at all levels.

Each year, the governors and Head Teacher agree the annual objectives. For 2014/15, our objectives were:

- Raising standards in writing and maths
- Inspiring all our pupils to 'Be the Best they can be'
- Engaging parents in all areas of school life
- Supporting transition to the new curriculum and assessment

Progress against these objectives is a standing item on the Governing Body agenda and a formal evaluation is undertaken at the end of each academic year.



ii. Holding the Headteacher to account

Full Governing Body meetings are held every term (six times a year), with sub committee meetings also held separately each term. At each meeting the Head Teacher presents the Governing Body with a detailed report, which includes information on attendance, behaviour, pupil progress and attainment and significant news. This provides Governors with an accurate and in-depth understanding of the strengths and development areas of the school, allowing them to support and challenge in order to secure improvements in all areas of educational performance. Governors also conduct visits to the school, where they meet with subject leaders and visit lessons. This again allows invaluable first-hand experience of teaching and learning in the school. The minutes of the Full Governing Board and its Committees is posted on the Governor pages of the school website and can be found in paper form in the reception area of the school.

iii. Overseeing financial performance

The Governing Body approves the school budget, scrutinises income and expenditure reports and agrees major purchasing decisions. They ensure the school's finances are regularly monitored and that money is spent sensibly and in a way that provides good value. The Governing Body has also acted to ensure that the school's staffing structure is appropriate for the numbers of pupils on roll, is right for the curriculum offer, and is able to give targeted pastoral support to our pupils.

2. OTHER ACTIONS OF THE GOVERNING BODY

Since her appointment in 2013, the Governing Body has established a constructive working relationship with our Head Teacher, Mrs Karen Venner.

Our Chair of Governors, Rev. Maria Shepherdson has ensured that the board remains focussed on its core functions and strives to increase its knowledge of pupil progress and attainment, allowing greater understanding of the school in general.

The Governing Body is constituted of a good mix of skills and represents many different areas of expertise. Some governors are linked to a class/year group and to a subject and others have specific roles responsible for Special Educational Needs, Pupil Premium, Safeguarding, Whistleblowing and Sport Premium. The full list of governor areas of responsibility is set out in a responsibilities matrix that is review annually and is here attached in Appendix I.

Governors regularly support events held both within and outside of the school including Open Evenings, Performances, Coffee Mornings, Sports events and Exhibitions.

3. REMIT OF THE FULL GOVERNING BODY AND ITS COMMITTEES

The Full Governing Body takes responsibility for the overall effectiveness of the school. It takes ownership for the conduct of the school and promotes high standards of educational achievement in order to ensure that every student fulfils and exceeds their potential. It acts as an employer of staff. The Governing Body is split into three committees: Finance and Premises; Staffing and Curriculum; and Data Analysis each with its own Chair. These committees also meet every term prior to each Full Governing Body meeting. The minutes from the three committees are documents and discussed at the Full Governing Body meetings.



4. HEAD TEACHER PERFORMANCE MANAGEMENT

Outside of the committees the performance of the Head Teacher is scrutinised by a panel of three members of the Governing Body in conjunction with our advisor from Wiltshire Local Authority. Educational performance and personal development targets are set for the Head Teacher that helps drive the process of school improvement.

All governors are volunteers, with the exception of the Head Teacher and the Rector who are 'ex-officio' governors, and all dedicate their time and efforts into providing a thriving school for your children.

For more information on becoming a governor please contact our Clerk, Laurien Carter, care of the school – admin@kennetvalley.wilts.sch.uk or visit thegovernors section of the Kennet Valley School website.

First Name	Last Name	Governor Type	Appointed / Elected by	Term of Office start date	Term of Office end date	Committee	Responsibilities
Jonathan	Anstee de Mas	Foundation	Church	1 st Dec '11	30 th Nov '15	Finance & Premises	
Raquel	Anstee de Mas	Foundation	Church	1 st Dec '11	30 th Nov '15	Staffing & Curriculum	
Elizabeth	Daley	Foundation	Church	27 th Aug '13	26 th Aug '17	Staffing & Curriculum	
Serena	Geake	Foundation	Church	27 th Aug '13	26 th Aug '17	Staffing & Curriculum	
Rob	Gittens	Local Authority	Governing Body / LA	1 st Feb '15	31 st Jan '19	Finance & Premises	Chair of Finance & Premises
Simon	Jones	Foundation	Church	1 st Mar '15	28 th Feb '19	Finance & Premises	
Maria	Shepherdson	Foundation	Ex Officio	26 th Dec '14	25 th Dec '18	Staffing & Curriculum	Chair of Staffing & Curriculum
Paul	Taylor	Parent Governor	Parents	25 th Sept '13	24 th Sept '17	Finance & Premises	
Sarah	Till-Vattier	Parent Governor	Parents	6 th Oct '14	5 th Oct '18	Staffing & Curriculum	
Karen	Venner	Staff (Head)	Ex officio	25-Dec '12	25-Dec-50	Attends both	
Helen	Roughan	Staff Governor	Staff	7 th Mar '13	31 st Aug '15	Staffing & Curriculum	
Judith	Woodget	Foundation	Church	20 th Sept '12	22 nd Jul '15	Finance & Premises	

Board of Governors Annual Report to Stakeholders

September 2015



First Name	Last Name	Business/Other Interest	Attendance at FGB 2014-15	Attendance at Committee 2014-15
Jonathan	Anstee de Mas	Married to Raquel Anstee de mas	5/6	F&P 3/6
Raquel	Anstee de Mas	Married to Jon Anstee de mas; Governor at Heddington School	6/6	S&C 6/6
Elizabeth	Daley	Nil Return	4/6	S&C 6/6
Serena	Geake	Nil Return	3/ 4- sabbatical from May 2015	S&C – 4/4 sabbatical from May 2015
Rob	Gittens	Nil Return	6/6	F&P 6/6
Simon	Jones	Nil Return	3/3	F&P 2/2
Maria	Shepherdson	Nil Return	6/6	S&C 6/6
Paul	Taylor	Nil Return	6/6	F&P 6/6
Sarah	Till-Vattier	Nil Return	4/5	S&C 5/5
Karen	Venner	Nil Return	6/6	F&P 6/6 – S&C 6/6
Helen	Roughan	Nil Return	5/6	S&C 5/6
Judith	Woodget	Nil return	5/6	F&P 4/6

FGB = Full Governing Board Meetings

S&C = Staffing & Curriculum Committee, **F&P** = Finance & Premises Committee

Data = Data Committee

FGB, S&C and F&P have 6 meetings per academic year, apart from Data, which has a minimum of 3.

Attendance is given from the point that a governor joined the board, or committee.